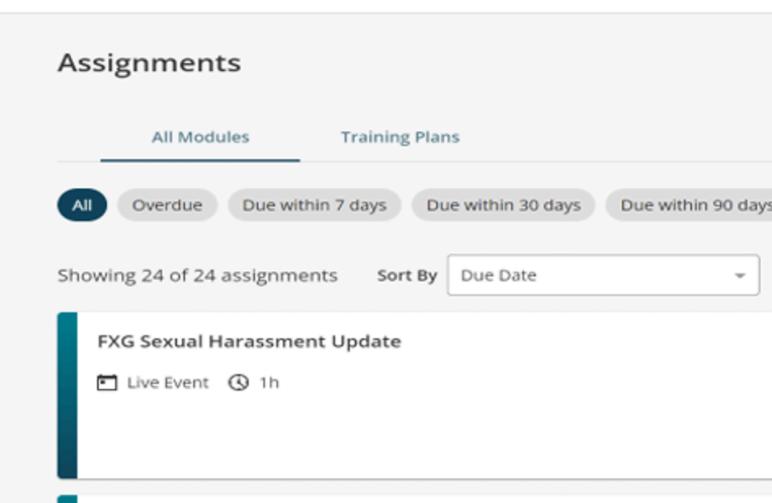
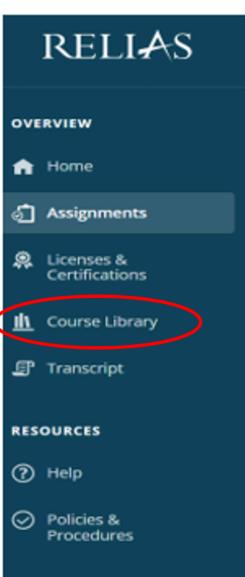


# RELIAS Finding NADSP Accredited Education Courses and Printing an Alphabetized Transcript

*Please note, your organization's RELIAS screen may look different than the example provided below.*

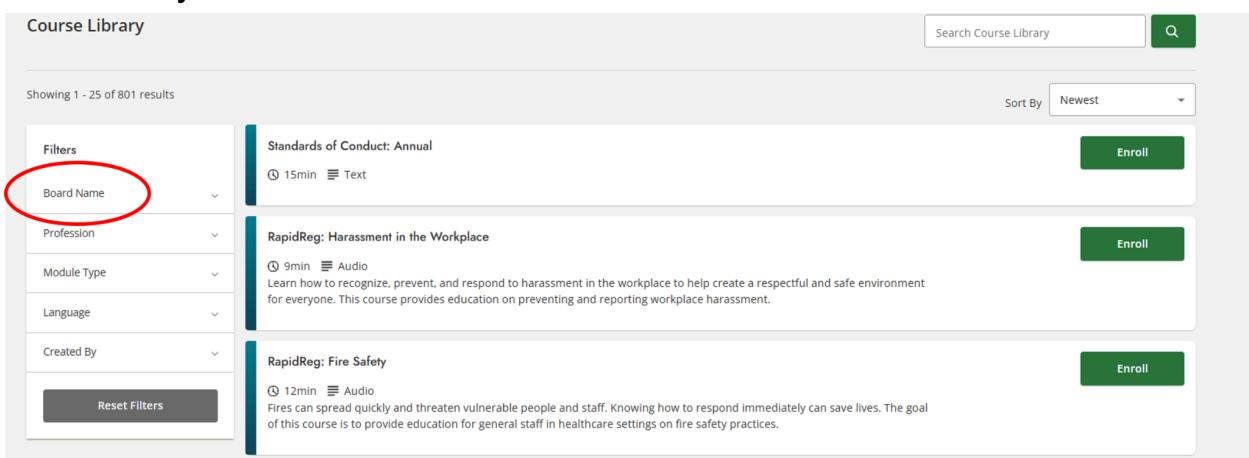
**Start here at your home page**

1. Log into your RELIAS account and click on the “Course Library” link on the left menu:



The image shows two screenshots of the RELIAS platform. The left screenshot is the 'OVERVIEW' page with a sidebar containing links: Home, Assignments (which is highlighted in blue), Licenses & Certifications, Course Library (which is circled in red), and Transcript. A red arrow points from the text in step 1 to this 'Course Library' link. The right screenshot is the 'Assignments' page, showing a list of 24 assignments. At the top, there are tabs for 'All Modules' and 'Training Plans', and buttons for 'All', 'Overdue', 'Due within 7 days', 'Due within 30 days', and 'Due within 90 days'. Below the assignments, there is a 'Sort By' dropdown set to 'Due Date'.

2. Under the filters menu, Click on the filter “Board Name” and then scroll until you see NADSP.



The image shows the 'Course Library' page with a sidebar containing a 'Filters' section. The 'Board Name' filter is circled in red. The main area shows a list of courses. The first course is 'Standards of Conduct: Annual' with a duration of 15min and a text format. The second course is 'RapidReg: Harassment in the Workplace' with a duration of 9min and an audio format. The third course is 'RapidReg: Fire Safety' with a duration of 12min and an audio format. Each course has an 'Enroll' button to its right.

3. There are two options - one for DSP Courses and the other for Frontline Supervisor Training. Click on the option you want.

Showing 1 - 25 of 801 results

Sort By: Newest

Filters

Board Name

Filter by:

- national
- NACLM - National Academy of Certified Care Managers
- NADSP - National Alliance for Direct Support Professionals
- NADSP-FLS - National Alliance for Direct Support Professional Frontline Supervisor Training

Reset Filters

Standards of Conduct: Annual

15min Text

Enroll

RapidReg: Harassment in the Workplace

9min Audio

Learn how to recognize, prevent, and respond to harassment in the workplace to help create a respectful and safe environment for everyone. This course provides education on preventing and reporting workplace harassment.

Enroll

RapidReg: Fire Safety

12min Audio

Fires can spread quickly and threaten vulnerable people and staff. Knowing how to respond immediately can save lives. The goal of this course is to provide education for general staff in healthcare settings on fire safety practices.

Enroll

RapidReg: Resident Rights in Nursing Facilities

9min Audio

Learn the basic rights of residents in nursing facilities and how to support their dignity, choices, and well-being every day.

Enroll

4. There will be a list of over 300 courses to choose from. You can view the length of the course and enroll in the course from this screen.

Showing 1 - 25 of 268 results

Sort By: Newest

Filters

Board Name

Filter by:

NADSP

The Reality of Human Trafficking: Awareness and Response

2h Audio

Human trafficking is a significant issue in the U.S. and worldwide. Human trafficking victims are often concealed by their traffickers; however, many victims interact with healthcare professionals while they are being victimized. This places healthcare professionals in a unique position to recognize the signs and risk

VIEW MORE

Enroll

5. To obtain your transcript:

- a. Click on “**Transcript**” in the left menu
- b. Filter for NADSP from “**Board Name**”
- c. Click on the “**Title**” to alphabetize your transcript
- d. Click on “**Print Transcript**”

The screenshot shows the Relias Transcript page. The left sidebar has a dark blue background with white text. Step 'a.' is pointing to the 'Transcript' button. Step 'b.' is pointing to the 'Board Name' filter dropdown, which is set to 'National Alliance for ...'. Step 'c.' is pointing to the 'Title ↑' button, which is highlighted with a red oval. Step 'd.' is pointing to the 'Print Transcript' button in the top right corner, which is also highlighted with a red oval.

| Course Name                                       | Completed                                  | Hours | Final Exam Score | Instructor Name | Organization    |
|---|--|-------|------------------|-----------------|-----------------|
| A Day in the Life of Henry: A Dementia Experience | 8/11/2023 9:41AM<br>Central Standard Time  | 0.25  | 100              | Relias Learning | My Organization |
| A Day in the Life: An IDD Perspective             | 8/13/2023 7:40AM<br>Central Standard Time  | 0.50  | 100              | Relias Learning | My Organization |
| About Infection Control and Prevention            | 8/13/2023 10:18AM<br>Central Standard Time | 1.00  | 90               | Relias Learning | My Organization |
| Abuse and Neglect of Individuals with I/DD        | 10/21/2022 1:12PM<br>Central Standard Time | 2.50  | 89               | Relias Learning | My Organization |
| Abuse and Neglect of Individuals with I/DD        | 11/20/2023 2:43AM<br>Central Standard Time | 2.50  | 83               | Relias Learning | My Organization |



**My Alphabetized      Official Transcript**

| Course Name                                       | Completed                                  | Hours | Final Exam Score | Instructor Name | Organization    |
|---|--|-------|------------------|-----------------|-----------------|
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| A Day in the Life: An IDD Perspective             | 8/13/2023 7:40AM<br>Central Standard Time  | 0.50  | 100              | Relias Learning | My Organization |
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